

## TOWN OF HANSEN MEETING MINUTES

Howard Kohls , Chairperson \* Pamela Martinson, Treasurer \* Diane Kohls, Clerk

Brian Brock, Supervisor \* Wayne Brock, Supervisor

November 12, 2019

*These minutes are in draft form and have not been approved by the Hansen Town Board. They will be brought before the board for approval at the next meeting.*

Board Members in Attendance: Howard Kohls, Pamela Martinson, Diane Kohls, Brian Brock

Board Members Excused: Wayne Brock

Others in Attendance: Dave Kohls, Bob Cline, Ruth Cline

**Call to Order:** Chairperson, Howard Kohls, called the meeting to order at 7:30 p.m.

**Approval of Clerks Minutes:** A motion was made by Brian Brock, seconded by Howard Kohls, to approve the minutes from the October 8, 2019 meeting. Motion carried unanimously.

**Expenditures and Treasurer Reports:** A motion was made by Brian Brock, seconded by Howard Kohls, to approve the expenditures and Treasurer reports. Motion carried unanimously.

**Correspondence:** The town received a letter from Lorelei's Inspections stating that she is resigning as our building inspector effective January 1, 2020.

**Road and Maintenance Concerns:** The town took care of the road side mowing themselves so they will not need JJ's Brushcutting to do it. The TRIP program did not award the Town of Hansen any money this year.

**Exempt Treasurer from obtaining a bond to collect taxes:** A motion was made by Brian Brock, seconded by Howard Kohls to exempt the Treasurer from obtaining a bond. Motion carried unanimously.

**Clerk to join the Wisconsin Municipal Clerks Association:** Diane Kohls would like to join the WMCA. A motion was made by Howard Kohls, seconded by Brian Brock, to allow the clerk to join the WMCA. Motion carried unanimously.

**Town snowmobile routes:** A motion was made by Brian Brock, seconded by Howard Kohls to open the roads up for the town snowmobilers to get to the snowmobile trails. Motion carried unanimously.

**Update Quickbooks and add enhanced payroll module:** A motion was made by Brian Brock, seconded by Howard Kohls, to allow Diane to purchase the updated version of Quickbooks and the enhanced payroll module. It looks like the payroll is included but if there are additional charges the board would approve those as well. Motion carried unanimously.

**Election Security Grant:** Diane Kohls talked to someone at the election commission and he said that we would be able to apply for this grant. It is due on November 15th so Diane will get it in before the due date. The grant pays \$600 for a new computer, \$500 for IT support/security, and \$100 for clerk security training. Diane is getting a quote from Kerber and Rose and is hoping it is around \$600 for the computer. Their IT/security is \$500 for 2 years. **A motion was made by Howard Kohls, seconded by Brian Brock, to**

allow Diane to go ahead with the grant. She may spend up to an additional \$100 if needed for a computer. Motion carried unanimously.

**Pay current bills:** A motion was made by Brian Brock, seconded by Howard Kohls, to pay the current bills as presented. Motion carried unanimously.

**Public Input:** Bob Cline was wondering what the speed limit is for UTV's on the town roads. Diane googled it and some town's have a 35 mph speed limit but we weren't sure what the county's speed limit was for UTV's on town road. The board thought that it might be 35 mph but weren't 100% sure.

Next agenda items: May 12th election, Building Inspector update, Salter for one ton truck

**Adjournment:** A motion was made by Brian Brock, seconded by Howard Kohls, to adjourn the meeting. Motion carried unanimously.

The meeting was adjourned by Chairman, Howard Kohls, at 8:48 p.m.

*Respectfully Submitted by Diane Kohls, Clerk, Town of Hansen*

**Town of Hansen Public Budget Hearing  
November 12, 2019**

**Call to Order:** Chairperson, Howard Kohls, called the meeting to order at 8:48 p.m.

**2020 Budget:** A motion was made by Brian Brock, seconded by Howard Kohls, to accept the budget as presented. Motion carried unanimously.

**Adjournment:** A motion was made by Howard Kohls, seconded by Brian Brock, to adjourn the meeting. Motion carried unanimously.

The meeting was adjourned by Chairman, Howard Kohls, at 8:50 p.m.

*Respectfully Submitted by Diane Kohls, Clerk, Town of Hansen*

**Town of Hansen Special Meeting of Electors  
November 12, 2019**

**Call to Order:** Chairperson, Howard Kohls, called the meeting to order at 8:50 p.m.

**Tax Levy for 2020 and highway expenditures:** A motion was made by Brian Brock, seconded by Howard Kohls, to accept the adopt the 2020 tax levy to be paid in 2021 and to approve the total highway expenditures. Motion carried unanimously.

**Adjournment:** A motion was made by Howard Kohls, seconded by Brian Brock, to adjourn the meeting. Motion carried unanimously.

The meeting was adjourned by Chairman, Howard Kohls, at 8:53 p.m.

*Respectfully Submitted by Diane Kohls, Clerk, Town of Hansen*

